

ITI LIMITED
KANJIKODE WEST, PALAKKAD

TENDER NOTICE

Ref: P/SRM/ARC/2020-21

Date: 12-01-2021

Sub:- ANNUAL RATE CONTRACT & ONE TIME SALE TENDER NOTICE

Sealed quotations are invited for the sale of the following scrap/surplus items routinely generated at our Palakkad Plant on “Annual Rate Contract” basis and on “One Time Sale” basis for the year 2020-21.

I. Non Hazardous category, Annual Rate Contract

Lot	Description	Unit	EMD
1	Empty Plastic bags of resin granules (used for HDPE pipe manufacturing)	Kg.	5000
2	Waste paper including hard board boxes	Kg.	2000

II. E-Waste category, One Time Sale

Lot	Description	Unit	EMD
3	E-Waste including electrical & electronics items, computer peripherals	Kg.	5000
4	Used / fused tube lights	LOT	NIL

II. Hazardous category, One Time Sale

Lot	Description	Unit	EMD
5	Used transformer Oil	Litre	5000

Note:- Details of GST, IT etc. will be furnished along with sale order

PAN CARD IS COMPULSORY FOR ALL BIDDERS IRRESPECTIVE OF ITEMS

For Sl. Nos. 3 & 4 only authorised persons having licence for handling Electronic waste (obtained from Pollution Control Board) need to quote. Sl. No. 4 will attract zero value, but the successful bidder for Sl. No. 3 has to lift Sl. No. 4 (along with Sl. No. 3) at his own cost. For Sl. Nos. 5 only authorised persons having licence for handling waste oil (obtained from Pollution Control Board) need to quote.

Quotations enclosed with copy of the above authorisation / licences will only be considered for sale of the concerned scrap items.

The general terms & conditions of the above tender are given in Annexure-1. We hope that you will respond to our tender in time with best offer accompanied by the required Earnest Money Deposit (EMD).

Yours truly,
For ITI Limited,

(G.JAYANTHIMALA)
DEPUTY GENERAL MANAGER (COM)

ANEXURE- 1
ANNUAL RATE CONTRACT & ONE TIME SALE TENDER 2020-21

Subject to the Reserve Price fixed, if any, by M/s. ITI Limited, Palakkad (herein-after referred as ITI) and of the terms & conditions herein, all sales shall be made to the highest bidder (herein-after referred as buyer) on “as is where is” basis. In the event of tie, the tenderers shall be called for negotiation to improve their offer.

TERMS & CONDITIONS

1. METHOD OF QUOTING

Quotation should be submitted by the parties, quoting the rate per unit (**Prices exclusive of taxes**) clearly, both in figures and words and the unit of quote should be the same as indicated in the Material List. If there is any variation between the rates indicated in the figures and words, the higher of the two will be considered which will be final and binding on the bidder. **Taxes will be extra.**

2. EARNEST MONEY DEPOSIT (EMD)

Each quotation should be accompanied by an EMD amount as specified in the form of Demand Draft/Pay Order only on any Nationalised Bank/Scheduled Bank drawn in favour of M/s.ITI Ltd, payable at Palakkad. Quotations without EMD amount will not be considered. EMD will be returned by post in respect of unsuccessful tenderers to the address mentioned in the quotation. EMD will be refunded to all successful tenderers after the expiry of contract.

3. SUBMISSION OF TENDER QUOTATION

Quotation should be submitted in sealed cover super scribed with the words “**Tender for Srap Ref : P/SRM/ARC/2020-21 opening on 27-01-2021**” and should be addressed to **DEPUTY GENERAL MANAGER(COM), ITI Limited, Kanjikode West, Palakkad-678 623**. The sealed cover should either be dropped in the tender box kept in our HR department within the closing date and time or sent by post so as to reach the above address within the closing date and time failing which the same will not be considered. ITI will not be responsible for loss/delay in postal/courier transmission. It will be deemed that the tenderers, before submitting their quotes, obtained all the necessary information required by him/her and got clarified on all the points/doubts, if any, and also accepted all the terms and conditions. No tenderers shall quote or imply any condition other than the conditions given in this notice. Any such conditional tender will be rejected. Any amendment will be notified on the **Notice Board & website of ITI**.

4. INSPECTION

The prospective tenderers are free to inspect the quality, measurement and condition of material during the period specified in the schedule. Participation and quoting by any one in this tender shall be treated as conclusive evidence of the fact that the party has

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inspected the material and satisfied himself in all respects regarding quality, measurement and condition of material / storage and taxes. local working condition and other extraneous factors and the Principle of Caveat Emptor (let the buyer beware) will apply. It shall also imply and be taken for granted that the party has carefully gone through and understood the terms and conditions of the tender including the amendments if any, prevailing at the time of tender. ITI and or the Authority shall entertain no complaints or objections after the quotes are opened / accepted. ITI does not give warrantee or guarantee for the quality, chemical composition of item in theft or about the “End use” or fitness for a particular purpose.

5. TAXES & DUTIES

All taxes or other levies charged under State, Central or local laws as applicable on the date of delivery shall be payable by the buyer **in addition to the quoted rate.**

DELIVERY

- a. For delivery of the item buyers must report by 9-15 AM on working days in the office of the Deputy General Manager (Com), ITI Ltd, Palakkad.
- b. While taking delivery of the material, it will be at the discretion of the authorized representative of ITI to direct the manner/order in which the materials or lots shall be removed.
- c. No segregation of the item is allowed inside the ITI premises. Loading into vehicles as per the discretion of the ITI officials.
- d. Buyers are advised in their own interest to make appointment with ITI before placement of vehicles for taking delivery of the material .
- e. The buyer at his/her own cost will make arrangement for removal, quantifying, loading, & transporting and he/she will not be entitled to claim any facility or assistance or cost on this account from ITI
- f. The ITI reserves the right to refuse delivery if any costly/unauthorised items are found during delivery and ITI management decision is final in this respect.
- g. Sale order will be issued in the name of the original buyers are recorded in the tender quote. All correspondences will be only with the buyer’s name and address as recorded in the tender quote.
- h. Buyers and his men are subject to the security rule of ITI in force while in the ITI premises. The buyers and his/her workmen, agents or representatives shall not commit any mistake, malpractice, theft or indulge in nay anti-social activities in the premises and the buyers shall be liable for the good conduct, safety and discipline of his workmen. In case of any such activity, delivery will be suspended and strict action as per law will be taken including forfeiture of EMD & debarring of the buyer.
- i. The buyers shall be responsible for any damages that may be done to the premises/fittings of ITI in the course of removing item by them. The authority may at its option arrange to make good such damages and the purchaser shall pay for the same on demand.

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- j. During the period the Labour Laws and Rules, Factory Acts and Rules and ITI Safety/Security Rules as applicable will govern the buyer's workers who are engaged within the ITI premises. It shall be the responsibility of buyer to see that the statutory provisions are complied with. In the event of failure on the part of the buyer to fulfil his contractual obligations, ITI reserves the right to debar such buyers from participating in any future sale tender/auction etc on behalf of ITI.
- k. Any dispute arising between the buyer and ITI shall be decided by the **Chief Executive of ITI Ltd., Palakkad** and in case the Chief Executive is unable to arbitrate, then by such officers of ITI or any other person as the Chief Executive may appoint. The decision of the Arbitrator shall be final and binding on the parties subject to the provisions of Indian Arbitration Act and Rules framed hereunder shall apply.
- l. ITI will not any time be responsible for any injuries caused due to accident within the factory premises or at the place of work of the buyer either to the buyer or his representative/labour etc., and the buyer will make proper arrangements for any claim arising out of the employment under any statute. It is the responsibility of the buyer to provide necessary safety appliances (like hand gloves/safety shoes etc.) to the labourers, who are engaged for loading the materials. ITI will not be liable for any claim and buyer shall keep ITI fully indemnified and harmless against any claim and proceedings of any of their own or against the employees or others.

6. TENDER SCHEDULE

Activity	Date	Time
Inspection of Material	18/01/2020 to 25/01/2021	10 am to 12 Noon on all working days
Closing Date/Time for Quotations	27/01/2021	3.00 pm
Tender Opening Date/Time	27/01/2021	3.15 pm

7. CONTACT OFFICIALS

Name	Designation	Phone Number
G.JAYANTHIMALA	DY. General Manager (COM)	0491-2566017
ABBAS.P.S	Asst. Engineer (AE & SRM)	0491-2566010 Extn. 384
		9447467667

For ITI Limited,

(G.JAYANTHIMALA)
DEPUTY GENERAL MANAGER (COM)